

# Instructions for Handwritten Forms

## Guidelines



Do not use red ink. Use blue or black ink.



Do not use dollar signs, commas, or other punctuation marks.



## Printing



Set page scaling to "none." The Auto-Rotate and Center checkbox should be unchecked.



Do not select "print on both sides of paper."



## Before Sending



Do not submit photocopies of returns. Submit originals only.



Do not mix form types.



# GAS-1201Q Motor Fuels Claim for Refund Tax-Paid Motor Fuel Used Off-Highway

Legal Name (First 30 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

Trade Name  
 \_\_\_\_\_  
 \_\_\_\_\_

Street Address \_\_\_\_\_ County \_\_\_\_\_  
 \_\_\_\_\_

Mailing Address  
 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code (First 5 digits) \_\_\_\_\_

Name of Contact Person \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_

Business or Activity for which Refund is Claimed  
 \_\_\_\_\_

**Fill in applicable circles:**

Address has changed since prior refund claim  
 First time filing GAS-1201Q refund claim  
 Amended refund claim  
 Final refund claim for closed business

**FEIN or SSN (No dashes)** OFFICE USE ONLY  
 \_\_\_\_\_

**Refund for Quarter Ending**

March 31, 2023  
 June 30, 2023  
 September 30, 2023  
 December 31, 2023

**IMPORTANT:** You must complete all applicable Lines and Parts on this claim to receive a refund.

## Part 1. Gallonage Accountability

	Motor Fuel that includes N.C. Road Tax
1. Beginning inventory of tax-paid motor fuel on hand at first day of the quarter	1. _____ .0
2. Total gallons of tax-paid motor fuel purchased during the quarter	2. _____ .0
3. Total gallons of tax-paid motor fuel to be accounted for (Add Lines 1 and 2; must equal Line 7)	3. _____ .0
4. Total gallons of tax-paid motor fuel used in off-highway equipment for which refund is requested	4. _____ .0
5. Total gallons of tax-paid motor fuel used in licensed vehicles for which no refund is requested	5. _____ .0
6. Ending inventory of tax-paid motor fuel on hand at end of the quarter	6. _____ .0
7. Total gallons of tax-paid motor fuel accounted for (Add Lines 4, 5, and 6; must equal Line 3)	7. _____ .0

## Part 2. Computation of Refund

8. Refund due on tax-paid motor fuel used in off-highway equipment (Multiply Line 4 by \$0.405)	8. _____
9. Total gallons of motor fuel used in nonhighway equipment for which sales tax is due	9. _____ .0
10. Sales tax due (Multiply Line 9 by \$0.284)	10. _____
11. Total gallons of motor fuel used in commercial fishing, commercial logging, railroads, farming, ocean-going vessels, and manufacturing for which no sales tax is due	11. _____ .0
12. Total Refund Due (Line 8 minus Line 10)	12. \$ _____

For Office Use Only

**Part 3. Off-Highway Equipment** - Attach additional pages if needed.

List off-highway equipment or boats using tax-paid motor fuel on which a refund is requested. Do not list licensed motor vehicles.

Type of Machinery, Equipment, or Boat	How many of each?	Type of Fuel Used	Fuel Tank Capacity

**Part 4. Storage Tanks** - Attach additional pages if needed.

List the type of fuel stored in bulk tanks and the capacity of each tank.

Tank Number	Fuel Type	Highway or Off-Highway Use	Gallon Capacity of Bulk Tank

**Part 5. Licensed Vehicles** - Attach additional pages if needed.

List licensed motor vehicles that you own or lease.

Make of Vehicle	Indicate Car or Truck	Type of Fuel Used	If Truck, Gross License Weight

**Part 6. Farms** - Attach additional pages if needed.

**Farm Refund Information Only**

Name of Crop	Number of Acres Cultivated	Name of Crop	Number of Acres Cultivated

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 I certify that, to the best of my knowledge, this claim is accurate and complete.

**Claims for Refund are due by the last day of the month following the close of the quarter.**

**MAIL TO:**

North Carolina Department of Revenue  
 Excise Tax Division  
 3301 Terminal Drive, Suite 125  
 Raleigh, North Carolina 27604

**QUESTIONS:**

Contact the Excise Tax Division at:  
 Telephone Number (919) 707-7500  
 Toll Free Number (877) 308-9092  
 Fax Number (919) 250-7898