



# Instructions For Handwritten Forms

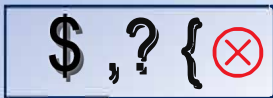
## Guidelines



Do not use red ink. Use blue or black ink.



Do not use dollar signs, commas, or other punctuation marks.



## Printing



Set page scaling to "none." The Auto-Rotate and Center checkbox should be unchecked.



Do not select "print on both sides of paper."



## Before Sending



Do not submit photocopies of returns. Submit originals only.



Do not mix form types.



# B-A-101 Schdule A

## Schedule for Excise Tax Cap on Cigars

<b>Legal Name</b> <i>(First 35 Characters) (USE CAPITAL LETTERS FOR YOUR NAME)</i>	<b>NCDOR ID</b>	Beginning <i>(MM-DD-YY)</i>	-	-	Ending <i>(MM-DD-YY)</i>
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**NOTE:** The total Cost Price of all cigars must be included on Line 1 of the B-A-101 in order to use this schedule for the thirty cent (30¢) cap on cigars. Do not include cigars that are exempt from excise tax. Copies of all invoices must be attached. **Only one tobacco product per invoice item. Tobacco product items cannot be combined.**

(A) Date	(B) Invoice #	(C) Vendor Name	(D) Entire Cigar Description <i>(per purchase invoice)</i>	(E) Number of Cigars	(F) Cost Price of Cigars in Column E	(G) Multiply Column F by 12.8%	(H) Multiply Column E by \$0.30	(I) Subtract Column H from Column G <i>(If negative, enter zero)</i>

1) Subtotal (Total of Column I)	
2) Total (Multiply subtotal above by 0.98. Enter the amount here and in Box 8b, B-A-101)	

**Note:** This accounts for discount received on Line 8a, B-A-101