

## STAYING IN COMPLIANCE

- 1) Keep up with decal inventory, mileage records and fuel purchase receipts.
- 2) File Quarterly:
  - a) IFTA Tax Returns (IFTA carriers only)  
*North Carolina Department of Revenue*  
[www.ncdor.gov](http://www.ncdor.gov)
- 3) Renew Annually:
  - a) Renew IFTA / Intrastate decals – NCDOR
  - b) Renew Vehicle Tag – NC DMV / IRP
  - c) Renew Form 2290 (carriers 55,000 lbs. and up – IRS)
  - d) Renew Articles of Incorporation – NC SOS
  - e) File all annual IRS and NCDOR business forms that apply
- 4) Review Bi-Annually:
  - a) Bi-Annual (USDOT) update – FMCSA
- 5) File a Request for Review when needed – NCDOR
  - a) State Highway of Patrol
  - b) Audits may take place at any time throughout this process and applies to all carriers
  - c) Investigations