

Tax Administration in North Carolina

	Time (Hrs)
Overview	
Introduction	0.25
Tax Year - Listing & Assessing, Billing & Collection - Link to School of Government calendar	1.00
Special Assessments	
Exemptions and Exclusions	2.00
Applications and Compliance Reviews - Business Personal Property, Present-Use Value and Exemptions and Exclusions	1.00
Present-Use Value	2.00
Assessments	
Real, Personal and Business Personal Property	2.00
Motor Vehicles	1.00
Discovery and Immaterial Irregularities	1.00
Appeals	
Appeals - Informal, BOER, County Commissioners, PTC and Courts	1.50
Releases and Refunds	0.50
Budget	
Administration	4.00
Budgeting for the Assessor	1.00
Billing	
Real and Personal Property	0.25
Public Service	0.50
Reappraisal	
Reappraisal Process	4.00
Administration	
Public Relations	1.00
Reports - Sales Ration Study, AV-50, TR-1 and AV-8	0.50
Records Retention & Public Records	0.25
Technology	1.00
Mapping, Land Records and GIS	1.00
Certification/Continuing Education	0.50
Collections	0.75
EXAM	3.00
Total	30.00