



North Carolina Department of Revenue
Application for Voluntary Disclosure
Business Taxes

(rev. 4-16)

SECTION 1. TAXPAYERS INFORMATION Page 1 of 2

Preparer's Name: _____ Date of Application: _____
 Preparer's Firm: _____
 Preparer's Address: _____
 Preparer's Phone Number: _____ Preparer's Fax Number: _____
 Preparer's E-mail Address: _____

1. Please list the tax type(s) for which the taxpayer is requesting voluntary disclosure.

2. Please list any tax type(s) for which the taxpayer is currently filing returns or registered with the North Carolina Department of Revenue: _____

3. Has the taxpayer registered with the North Carolina Secretary of State: YES NO

4. Does the taxpayer have outstanding liabilities other than those reported through the voluntary disclosure? *If yes, please provide explanation.* YES NO

5. Is the taxpayer under audit with the North Carolina Department of Revenue or Internal Revenue Service? *If yes, please provide explanation.* YES NO

6. Has the taxpayer, any affiliate, or subsidiary been contacted by the North Carolina Department of Revenue, Internal Revenue Service, or Multistate Tax Commission regarding its liability? YES NO

8. Type of business organization: Proprietorship S Corporation LLP
(Please check one) Partnership LLC *(If LLC, list classification for federal income tax purposes)* _____
 Corporation

9. State of incorporation: _____ Date of incorporation: _____ Income tax year: _____

SECTION 2. BUSINESS ACTIVITIES

1. Briefly explain the taxpayer's business activities.

2. When did the taxpayer begin conducting business activities in North Carolina? _____

3. Business activities of the taxpayer in North Carolina: *(Check all that apply)*

- a) Sell, lease, rent or license to use or consume tangible property in North Carolina.
- b) Sell, lease, rent or license to use or consume intangible property in North Carolina.
- c) Make retail sales in North Carolina.
- d) Make wholesale sales in North Carolina.
- e) Maintain an office, agency, warehouse, or other business location in North Carolina.
- f) Maintain inventory or consigned property in North Carolina.
- g) License software for use in North Carolina.
- h) Perform construction contracts in North Carolina.
- i) Maintain a security interest/mortgage in real property.
- j) Other business activities as described in 17 NCAC5C.0102 or in G.S. 105-164.8/(b) *(Please provide explanation)*

4. Check the method(s) of delivery your business uses:
- Company-owned or leased trucks
 - Common carrier
 - Your delivery agent or salesperson
 - Customer pick-up
 - US Postal Service
 - Other

5. Business activities that company employees, representatives, or agents conduct in North Carolina: *(Check all that apply)*

- a) Solicit/approve orders and/or secure deposits on sales of tangible personal property.
- b) Make "on the spot" sales of company products.
- c) Make collections on regular or delinquent accounts.
- d) Carry samples and/or merchandise that are sold, exchanged, or distributed in any manner for consideration or other value.
- e) Provide installation or supervision of installation.
- f) Offer technical assistance/training to purchasers of its products before or after the sale.
- g) Make repairs or provide maintenance.
- h) Distribute replacement parts.
- i) Pick up or replace damaged or returned property.
- j) Advise customers as to minimum inventory levels, remove obsolete or outdated goods.
- k) Conduct training classes, seminars or lectures.
- l) Investigate credit worthiness.
- m) Handle customer complaints.
- n) Repossess property.
- o) Provide engineering or design services.
- p) Maintain or service samples or display room.
- q) Investigate, recommend, or appoint potential dealers, agents or distributors.
- r) Other activities (please provide explanation) _____