



# Common Tax Return Errors

## And how to avoid them!

Your potential tax refund could be impacted if one of these errors are made on the D-400 tax return



**Missing Demographic Information such as:**  
• SSN or ITIN

**Damaged D-400 form:**  
• Poor print quality  
• Soiled or torn

**Using the wrong form type:**  
• Mixing form types

**Mixing tax years:**  
• Completing a 2019 return for the 2020 tax year

**Missing required forms**

**Incorrect calculations**

**Credits and Deductions:**  
• Claiming when not eligible  
• Failing to provide documentation

## Ways to prevent errors:



**Review instructions Form D-401 before completing the D-400**



**Review D-400 prior to submitting for:**

- Missing or incorrect information
- Damages to the tax forms
- Matching form types (Web-Fill, Web, Traditional)
- Include all pages of supplemental forms



**Utilize e-Filing to prevent math errors**



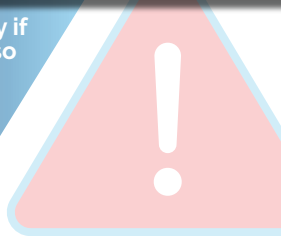
**Use approved software for e-Filing**



**Include all taxable income**

## What to do if an error is made?

File an amended tax return. Generally if additional tax is owed, you should also file the amended return and pay the tax within three years after the original return was filed or within three years from the date required by law for filing the return, whichever is later. Further information can be found [here](#)



More resources:



File & Pay



Tax Resources



Customer Service